



Code of Ethics

For all Members

January 2024

Preamble

Members of the Society of Construction Contract Practitioners ("SCCP") acknowledge and commit to complying with this Code of Ethics, and if applicable, the Code of Conduct. This is analogous to a "pledge" that SCCP Members make in this regard.

This Code of Ethics outlines the general behaviours, ethics, professional conduct, duty of care, compliance and professional courtesy required from all SCCP Members.

Ethics

1. Members shall contribute to an inclusive and diverse team culture within a project and SCCP itself, support equal access and opportunity for all, identify and address unconscious bias, and maintain an environment that is free from all forms of discrimination.
2. Members shall act in an ethical manner consistent with the good reputation of SCCP, their membership of professional bodies, and personal integrity, honesty and accountability.
3. Members shall not allow themselves to be influenced improperly by others, including receiving inappropriate work referrals, bribery, gifts, inducements and the like.
4. No member shall misrepresent their membership status, qualifications (including misrepresenting membership of SCCP as a qualification), and/or experience.



Professional Conduct

5. Members shall exercise a reasonable degree of skill, care and diligence, including consistently providing pro-active and well-considered action and decision-making in the roles which have been entrusted to them.
6. Members will not take advantage of their position, and act to prevent others from being misled about their professional opinion.
7. Members will refrain from any conduct which might bring discredit to (or undermine) industry confidence in SCCP and/or their specific roles and responsibilities.

Compliance

8. Members shall make themselves aware and comply with the Health and Safety At Work Act 2015 insofar as it relates to their specific roles and responsibilities.
9. Members must ensure (on behalf of their Employer) compliance with any insurance requirements required by the conditions of engagement for their professional services, particularly professional indemnity insurance.
10. Confidential information must not be used for any purpose other than the purpose for which it was obtained.
11. Members are to keep proper records of their work, instructions and decisions in enough detail to allow them to answer questions fulsomely, including in dispute proceedings.

Professional Courtesy

12. No member shall comment on the work done or fees charged by another member unless, in the course of their professional duties, they are required to review the work of that other member.
13. A member who has reasonable grounds to believe that another member has committed a serious breach of this Code of Ethics and/or the Code of Conduct, or other illegal or unethical conduct, must report this to SCCP.

END